

SOFTWARE LICENSING

Background

The District adheres to vendor software licensing agreements for the use of software in schools and District departments and acknowledges the licensing of software as copyright intellectual property.

Procedures

1. The District expects that all software will be purchased in the most economical manner while still respecting all relevant public school licensing protocols. There are special agreements in place for the legal purchase and licensing of software that are also intended to provide the best purchase and licensing conditions for the District and schools.
2. It is understood that the following will be respected:
3. Any and all software utilized in the District is to have prior approval of the Information and Communication Technology (ICT) Department as the department is responsible for maintaining a record of all software licenses.
4. Legally purchased and licensed software will be installed on District devices (includes, but not limited to computers, tablets, iPads, servers, etc.), in accordance with the licensing agreement, by authorized personnel.
5. All students and employees will be expected to respect all ownership and licensing protocols relevant to the software being used by the individual student or employee.
6. The District Principal of Transformative Learning and Technology is responsible for the removal of outdated District purchased software from all devices.
7. When a District device is no longer owned or supported by the District, all software including the operating system must be removed by the District Principal of Transformative Learning and Technology.

Reference: Sections 17, 20, 22, 65, 85 School Act
Copyright Act
Copyright Modernization Act

Approved: February 13, 2007
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